SECRETARY OF THE SEL

contribution to his spouse and return the refund check. We ultimately received his reattribution request at the end of September 2000. He did not each the refund check, but returned it to the Committee. Therefore, we have now amended our Schedule A attached to our FEC-3 Year-End Report for the period 07/01/00 through 12/31/00 to reflect this reattribution (see copy of reattribution letter attached).

## FEC Form 3, Year-end Report (07/01/00 - 12/31/00)

With regard to contributions received where the contributor does not provide the Committee with all of the required information:

- Each of the Committee's solicitation pieces requests that the full name, mailing address, occupation, and name of employer be provided to the Committee with the contribution (see samples attached).
- 2. Where complete information is not received from a contributor, the Committee sends an "Information request" form letter to the contributor asking for the additional information (see copy of form letter attached).
- 3. As additional information is received, the Committee updates its records to reflect the additional information.

What the Committee has failed to do is file an amended Schedule A with its next regularly scheduled report or an amended FEC Form 3 prior to the due date of such report. We are filing concurrently with this letter amendments to our Mid-year and Year-end reports that reflects the additional information as received in response to our information requests. Additionally, we will adjust our procedures to conform with this requirement in the future.

In the case of the contributions by Francisco Collazo, Randolph DeLay, Julian Davidson, Jerry Kane, and Sherman Smith, we designated subsequent contributions to the "primary" election when some or all should have been designated to the "general" election. We have corrected our Schedule A to reflect these changes and have filed concurrently with this letter an amended FEC Form 3, Year-end Report for the period 07/01/00 through 12/31/00. With respect to Charles Grainger, Sr., we do not believe he is the same person as Charles E. Grainger reflected in Schedule A in the June 30, 1997 Mid-year Report.

With respect to Morgan Campbell, it appears the Committee has received an excess contribution as the initial August 31, 1998 contribution did not trigger a warning in Aristotle when the September 2000 contribution was received, and we did not catch the excess contribution manually. Therefore, we have issued a refund check with a letter of explanation to Mr. Campbell, a copy of which is attached hereto. The refund will be reflected on our Mid-year Report for 01/01/01 through 06/30/01.

With respect to the earmarked contribution from J. Douglas Williams through the Television and Radio PAC – National Association of Broadcasters, the check was dated